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|---------------------------------------|--|---|
| <b>FORM S3</b>                        | <b>HKTDC Hong Kong International Jewellery Show 2025</b><br><b>香港貿發局香港國際珠寶展2025</b><br><b>4-8/3/2025</b> | <b>Return to :</b><br>Exhibition Services Department<br>Hong Kong Trade Development Council<br>Unit 13, Expo Galleria, HKCEC,<br>1 Expo Drive, Wanchai, Hong Kong |
| <b>Deadline</b><br><b>21 Jan 2025</b> | <b>Lighting Installation Service</b><br>(For Premium & Standard Booth Exhibitors only)                   | Attn : Mr. Angus Ng<br>Email : <a href="mailto:hkjis.es@hktdc.org">hkjis.es@hktdc.org</a><br>Fax : (852) 3521-0450  |

Lighting Installation Service will be introduced on any request from exhibitors for helping hang their own lightings in the standard booths. **On-site requests** for hanging exhibitors' own lightings **will not be entertained.**

| <u>Code</u> | <u>Item</u>   | <u>Qty</u> | <u>Total Amount</u> |
|-------------|---|------------|---------------------|
| LG062       | Lighting Installation<br>(HKD230 / USD31 ) per lighting item installation | X _____    | = _____             |

To order, please send the form and payment **by Jan 21, 2025.**

**Exhibitor Information**

Company Name: \_\_\_\_\_ Booth no: \_\_\_\_\_

Tel no: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact person: \_\_\_\_\_ Signature: \_\_\_\_\_

**Payment Method (To be completed in page 3)**

**\*\*Ordering Deadline:**

**20% surcharge for late order received after Jan 21, 2025**

**No order will be accepted after Feb 18, 2025**

**\*Exhibitors should also send us the followings for completing the order:**

- booth layout with clear indication of the lighting location
- details on weight and type of each light
- details of hanging accessories to be provided

**Remarks:**

- This order will apply to standard / premium / deluxe booth exhibitors only.
- Lighting hanging accessories (e.g. clips, strips, screws etc.) should be provided by exhibitors. HKTDC reserves the right to reject the order if no accessories are provided.
- Any installation which will damage booth materials or affect booth structure will not be accepted.
- The weight of the lighting cannot exceed our set limit to avoid overloading.
- Exhibitors should provide information including lighting weight, lighting location & exhibitors' own accessories to be provided for HKTDC's verification.
- **The lighting installation service does not include electricity supply. Exhibitors should order electricity (lighting connection or lighting socket) for their own lighting item(s) by using Additional Electricity Supply / Lighting Facilities order form. And extra ceiling beam may need to be added.**
- **Order will only be accepted depending on technician availability before the deadline. On-site order will not be entertained.**

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|---------------------------|--|---|
| 表格S3                      | <b>HKTDC Hong Kong International Jewellery Show 2025</b><br><b>香港貿發局香港國際珠寶展2025</b><br><b>4-8/3/2025</b> | 請交回<br>香港貿易發展局, 展覽服務部<br>香港灣仔博覽道一號<br>香港會議展覽中心<br>博覽商場13號                                       |
| <b>截止日期</b><br>2025年1月21日 | <b>燈具安裝服務</b><br>(只適用於特級展台/標準展台參展商)  | 聯絡：吳偉康先生<br>電郵： <a href="mailto:hkijs.es@hktdc.org">hkijs.es@hktdc.org</a><br>傳真：(852)3521-0450 |

如參展商自攜燈具，主辦機構可提供協助裝掛燈具之服務。任何現場提出之裝掛燈具申請恕不接受。

| 申請項目  | 數量 | 總金額 |
|---|----|-----|
| <b>LG062 燈具安裝</b><br>(港幣230 / 美金31 ) 燈具裝掛費用(每支) | X  | =   |

如有意申請，請於 **2025 年 1 月 21 日** 前繳交表格及全數費用。

#### 申請參展商資料

公司名稱: \_\_\_\_\_ 展台編號: \_\_\_\_\_  
 電話: \_\_\_\_\_ 傳真: \_\_\_\_\_ 電子郵件號: \_\_\_\_\_  
 聯絡人: \_\_\_\_\_ 簽署: \_\_\_\_\_

#### 付款方法 (請於下頁填寫)

#### **\*\*截止日期:**

於 **2025 年 1 月 21 日** 後交回須加百分之二十之附加費  
 於 **2025 年 2 月 18 日** 後遞交的申請恕不接納

#### **\*參展商必須連同以下文件遞交申請:**

- 清楚標示燈具位置之攤位規劃圖
- 每支燈具的類型及重量
- 由參展商提供其掛燈配件之詳細資料

#### **備註:**

- 此申請只適用於標準展台及特級展台參展商。
- 掛燈配件(例如: 燈夾、索帶、螺絲)必須由參展商提供。如未有提供掛燈配件，主辦機構保留不接納申請的權利。
- 任何可能影響展台結構或損壞展台物料的安裝將不被接納。
- 為避免超出展台負荷，燈具不得超出指定重量。
- 參展商須提供燈具重量，燈具位置示意圖及掛燈配件資料予主辦機構核對。
- 燈具安裝服務並不包括電力供應。參展商應使用租用額外設施申請表(供電照明)為其燈具申請電力供應(自攜照明裝置或供電燈接線用之插座)。視乎情況參展商可能需要增租天花橫樑。
- 只接受截止日期前提交之申請，現場申請恕不接受。

# HKTDC Hong Kong International Jewellery Show 2025

## 香港貿發局香港國際珠寶展2025

### 4-8/3/2025

**Return to :**

Exhibition Services Department  
Hong Kong Trade Development Council  
Unit 13, Expo Galleria, HKCEC,  
1 Expo Drive, Wanchai, Hong Kong

Attn : Mr. Angus Ng  
Email : [hkijs.es@hktdc.org](mailto:hkijs.es@hktdc.org)  
Fax : (852) 3521-0450

**請交回**

香港貿易發展局, 展覽服務部  
香港灣仔博覽道一號  
香港會議展覽中心  
博覽商場13號

聯絡 : 吳偉康先生  
電郵 : [hkijs.es@hktdc.org](mailto:hkijs.es@hktdc.org)  
傳真 : (852)3521-0450

**Authorization from Exhibitor**

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_

**Payment Method (Please see condition 6. No separate invoice will be issued)**

By Cheque (Payable to Hong Kong Trade Development Council)

Cheque No.: \_\_\_\_\_ Amount : HKD/USD \_\_\_\_\_ Date : \_\_\_\_\_

By Credit Card (Hong Kong Dollar Only)  VISA  MASTER CARD

Name of Card Holder: \_\_\_\_\_ Card No: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ Amount: HKD \_\_\_\_\_ Signature: \_\_\_\_\_

**申請參展商之授權**

公司名稱 : \_\_\_\_\_ 展台編號 : \_\_\_\_\_

**付款方法 (請參閱說明六, 本局不會另開發票)**

支票 (抬頭『香港貿易發展局』)

支票號碼 \_\_\_\_\_ 所付款項: HKD / USD \_\_\_\_\_ 日期 : \_\_\_\_\_

信用卡 (只限港幣)  VISA  Master Card

卡主名稱: \_\_\_\_\_ 信用卡號: \_\_\_\_\_

有效日期: \_\_\_\_\_ 所付款項: HKD \_\_\_\_\_ 簽署: \_\_\_\_\_

**Contact Information 聯絡資料**

| Hall                        | In-charge / 負責人       | Telephone / 電話 | E-mail / 電郵  |
|-----------------------------|-----------------------|----------------|--|
| 1A - 1B                     | Ms Oasis Chan 陳潔儀小姐   | 852-2240 5440  | <a href="mailto:oasis.ky.chan@hktdc.org">oasis.ky.chan@hktdc.org</a>     |
| 1C - 1E, 1CON               | Mr Tom Tse 謝昀融先生      | 852-2240 5465  | <a href="mailto:tom.wy.tse@hktdc.org">tom.wy.tse@hktdc.org</a>           |
| 3B, 3C                      | Ms Christine Ng 伍紫祺小姐 | 852-2240 5502  | <a href="mailto:christine.tk.ng@hktdc.org">christine.tk.ng@hktdc.org</a> |
| 3D, 3E,<br>3CON032-069      | Ms Faith Yeung 楊卓霖小姐  | 852-2240 5476  | faith.cl.yeung@hktdc.org   |
| 3F                          | Mr Jason Wong 黃靜國先生   | 852-2240 5424  | <a href="mailto:jason.ck.wong@hktdc.org">jason.ck.wong@hktdc.org</a>     |
| 3G,<br>3CON001-031          | Mr Ricardo Chan 陳梓敬先生 | 852-2240 5487  | ricardo.tk.chan@hktdc.org  |
| 5B, 5CON020-045,<br>065-171 | Ms Yuki Yuen 袁巧琳小姐    | 852-2240 5416  | <a href="mailto:yuki.hl.yuen@hktdc.org">yuki.hl.yuen@hktdc.org</a>       |
| 5CA - CC                    | Mr Lung Chan 陳曉龍先生    | 852-2240 5479  | lung.hl.chan@hktdc.org   |
| 5CD - 5EH                   | Mr Andy Ng 吳嘉華先生      | 852-2240 5435  | andy.kw.ng@hktdc.org   |
| 5FA - 5FE                   | Mr Lung Chan 陳曉龍先生    | 852-2240 5479  | lung.hl.chan@hktdc.org   |
| 5FF - 5GH,<br>5CON046-064   | Ms Kristy Wong 黃靜詩小姐  | 852-2240 5475  | <a href="mailto:kristy.cs.wong@hktdc.org">kristy.cs.wong@hktdc.org</a>   |
| Grand Hall                  | Mr Angus Ng 吳偉康先生     | 852-2240 5492  | <a href="mailto:angus.wh.ng@hktdc.org">angus.wh.ng@hktdc.org</a>         |
| Convention Hall             | Mr Manis Yip 葉啓文先生    | 852-2240 5477  | <a href="mailto:manis.km.yip@hktdc.org">manis.km.yip@hktdc.org</a>       |