

1. Move-in and Move-out Schedule

	CUSTOM-BUILT STAND	STANDARD BOOTH
Booth Construction	27 February 9am – 10pm 28 February 9am – 12nn	N/A
Booth Decoration	28 February 10am – 8pm (Except Antique & Vintage Jewellery Galleria) 2pm – 8pm (Antique & Vintage Jewellery Galleria) All booths must be fully decorated by 8pm	
Move-In Exhibits	28 February (Please refer to schedule as printed on the e-Vehicle Pass)	
Move-Out Exhibits	4 March (Please refer to schedule as printed on the e-Vehicle Pass)	
Termination of Booth Electricity	29 February – 3 March 7:30pm 4 March 6:30pm	
Booth Dismantling including Additional Lighting	4 March 8pm – 12 midnight	N/A

1.1. Exhibitors' Access

To allow preparation work for Exhibitors during fair period, the exhibition halls will be opened for Exhibitors at 8am. All Exhibitors are reminded to **wear exhibitor or exhibitors' storage badges** when entering the exhibition halls. **No exhibitors under 18 will be admitted.**

1.2. Over-time Penalty claimed by HKCEC

Exhibitors and / or their appointed contractors shall follow the move-in / out schedule. If the Exhibitors or their appointed contractors work after 1200 midnight on 27, 28 February and 4 March 2024, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on section 4.2.4.